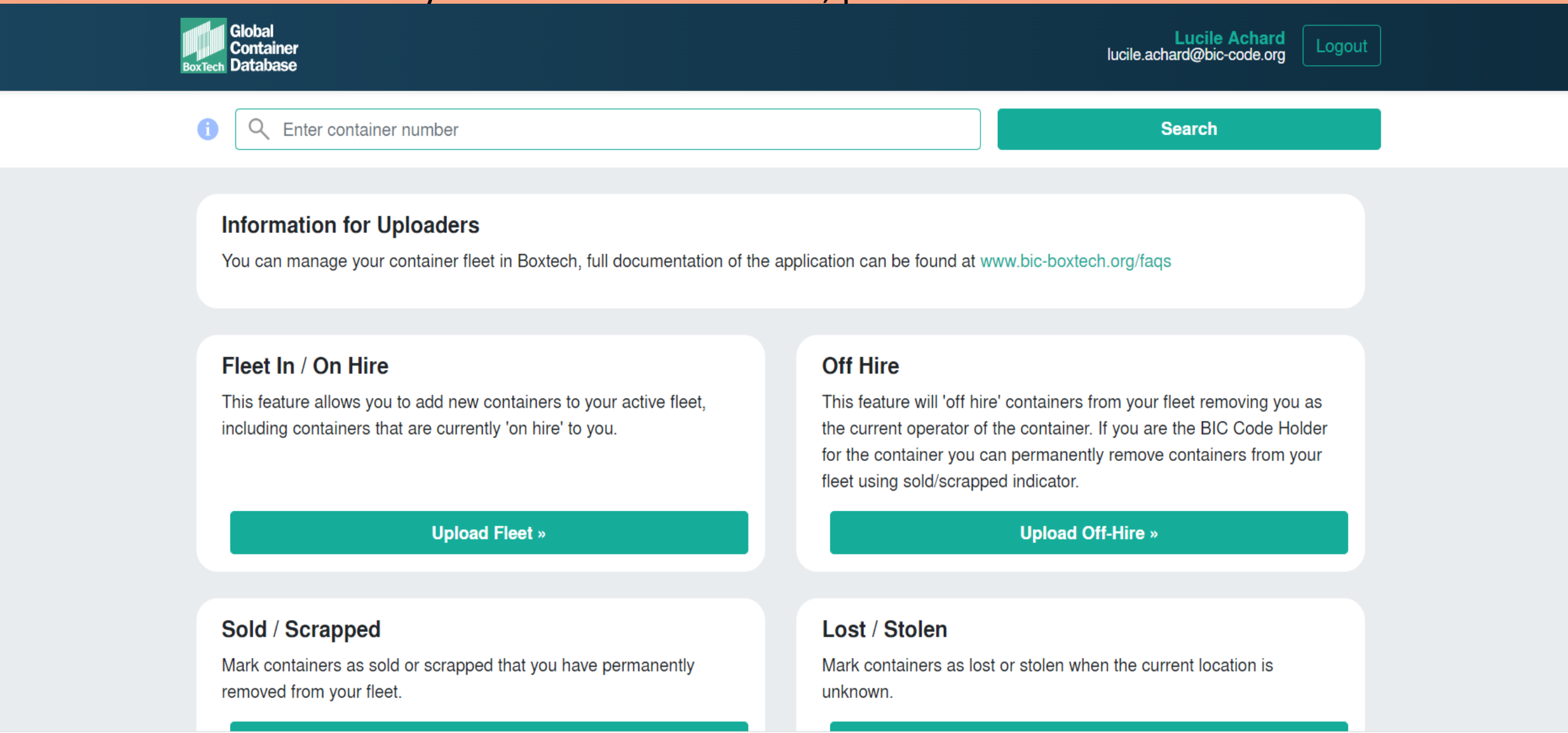
FILE UPLOAD PROCEDURE

First of all, if you are registered as an uploader, this is the screen you should see. If you don't see this screen, please let us know.



Global Container Database
BoxTech

You have 4 options of upload depending on the information you want to provide:

Information for Uploaders

You can manage your container fleet in Boxtech, full documentation of the application can be found at www.bic-boxtech.org/faqs

Fleet In / On Hire

This feature allows you to add new containers to your active fleet, including containers that are currently 'on hire' to you.

Upload Fleet »

Off Hire

This feature will 'off hire' containers from your fleet removing you as the current operator of the container. If you are the BIC Code Holder for the container you can permanently remove containers from your fleet using sold/scrapped indicator.

Upload Off-Hire »

Sold / Scrapped

Mark containers as sold or scrapped that you have permanently removed from your fleet.

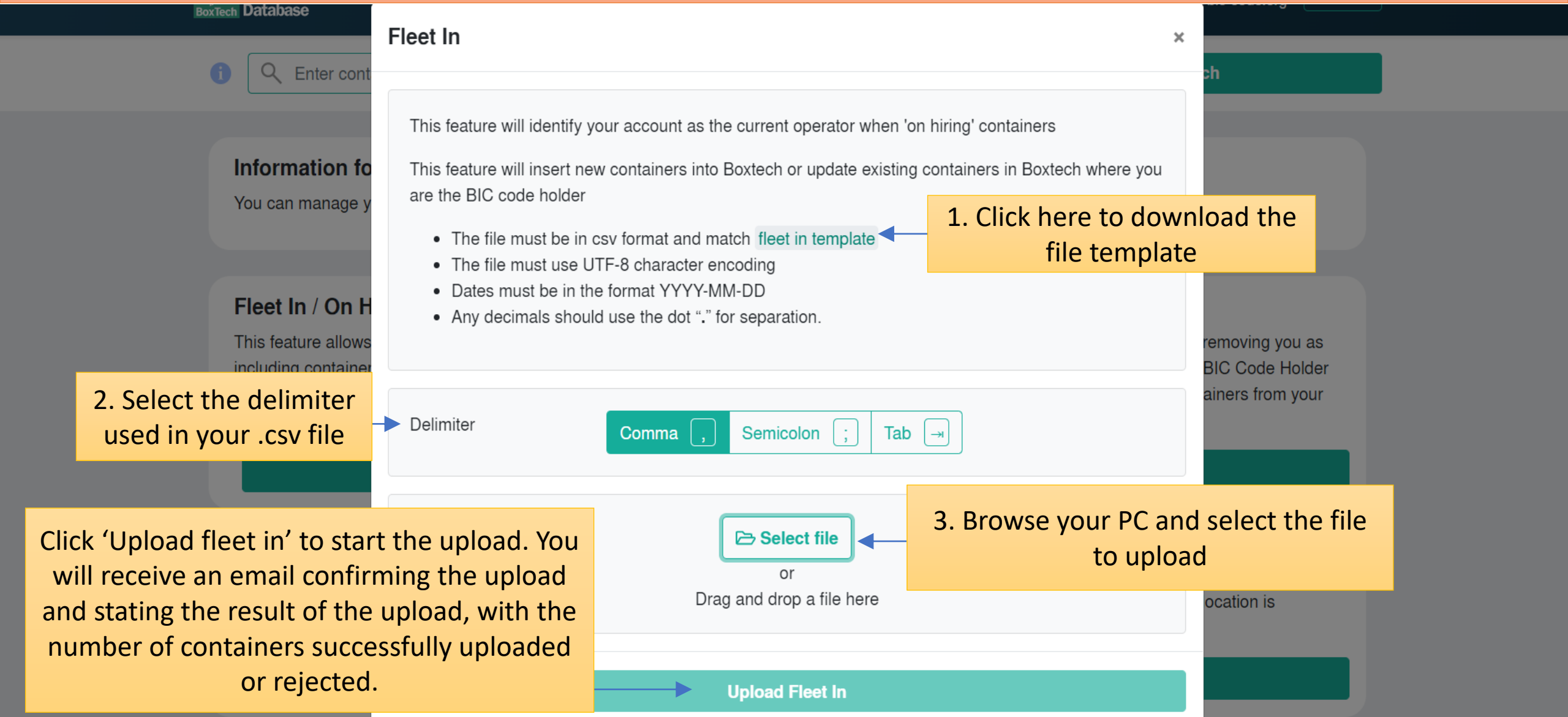
Upload Sold/Scrapped »

Lost / Stolen

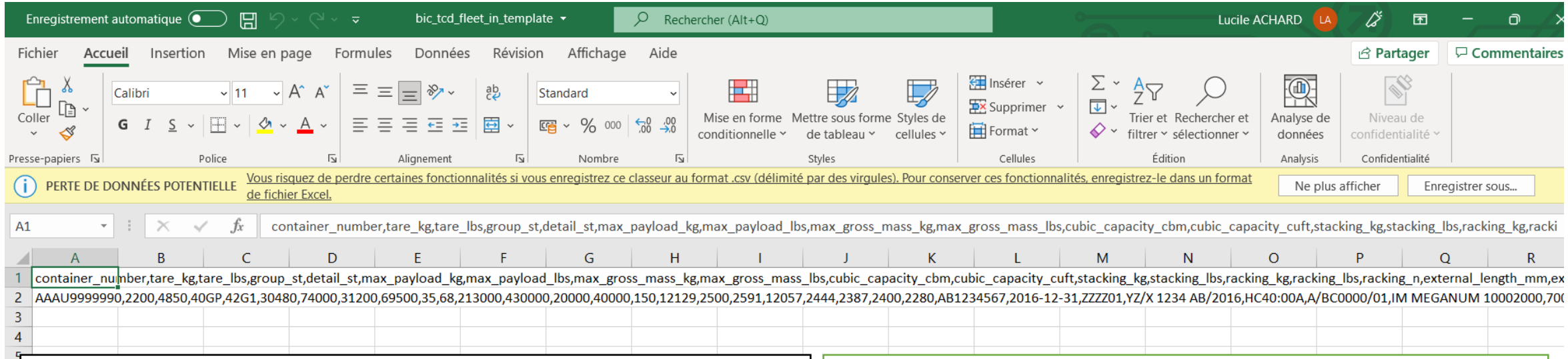
Mark containers as lost or stolen when the current location is unknown.

Upload Lost/Stolen »

The process to upload a file is always the same:



How to prepare the csv file:



The minimum data requirements are :

- Container number
- Tare weight
- Maximum Gross Mass and/or Maximum Payload
- ISO Size-type and/or Group Size-type

The line 1 of the file must always contain the headers. You cannot add new headers which are not already present in the headers line.

In the case you have no data for one column, do not insert blank space or "0" or any character, leave the cell empty in Excel or insert two delimiters in row if you build the file directly in .csv [ie : ",," - in the case the delimiter is a "," (coma)]

- The decimal symbol is "." (dot)
DO NOT use "," (coma), the upload would fail.

- The delimiter can be either a coma "," a semi-colon ";" or a tab
DO NOT use "." (dot) as delimiter as it is used as decimal symbol
Remember your choice of delimiter, you will have to specify it once in the upload windows